

THE MARITIME ACADEMY OF TOLEDO  
BOARD OF DIRECTORS  
Board Meeting Minutes  
Monday May 13, 2024

A. Call to Order: Roll Call

Paul Hubbard	<u>X</u>
James Hartung	<u>X</u>
Keith Jordan	<u>X</u>
William Davis	<u>ABS</u>
Kate Fineske	<u>X</u>
Joy Goodner	<u>X</u>
Tim Goligoski	<u>X</u>

B. Public -

C. Reports

Superintendent's Report *There were no questions regarding Superintendent report. He briefed the board on how Caregiver Grove Programming will be helping with Summer school. They will also be providing transportation to the students, all of Which is free of charge to us. Enrollment for summer school is 40-50 students. David Bush is doing the summer Career program and it is still in the planning Stage. Remodel of the 4<sup>th</sup> floor is going well, estimated finish is the end of September.*  
Principal's Report-*Mr. Lofton reported that 81.5 credits have been done Tara Schumaker Will begin providing support to begin to implement pieces of MTSS(Multi-tiered System Of Support). We currently have 13 students on an attendance plan with 15 students Approaching the need for a plan. Twenty applications have been submitted to various Colleges. May 20<sup>th</sup> is Career Day. There will be several guests speakers from various Companies.*

IT Report *A virus attacked our system . It affected our 1 Drive files which were shared . Hired contractor to go through it. There is a weak spot in staff training regarding Malware, spyware. Looking into training for all staff members regarding this.*

Lunch Program Report *Lunch program expenditures exceeded revenues by \$6,000. This is due mostly to students not eating the lunches or won't take one due to them Bringing in lunches. This seems to be an on going thing.*

Credit Card Report-Credit card expenditures in APRIL

*Amazon-Supplies for homeless families, will be re-imbursed through a grant \$1533.87  
Amazon-Science Supplies \$191.51*

*DHL- shipping of a document overseas \$94.57*

Committee Reports

Finance/Facilities-*Met May 13<sup>th</sup> 4:00 pm. The treasurer went over the April Finance Report and the 5 year forecast. The 5 year forecast is not going in a good direction. We now have to start looking at our expenditures to try to turn that around. Our Enrollment has dropped thus dropping our revenue. Our goal for enrollment next Year will be 270 with 250 as a sweet medium. If we do not meet that goal we will have To reduce staff.*

Safety/Health Committee- *Committee met April 19<sup>th</sup>. We discussed procedures and plans Place to successfully keep our students and staff safe. It was discussed an alarm be Placed on the door behind the helm so it any students open that door it will go off signaling The door has opened. This was completed. A resource officer was hired, and floor sweep Assignments were given. We also discussed the camera system that will be installed as well As transition escorts for One Maritime students*

Marketing and Public Relations Committee – *Marketing committee met with Thread and Talked about a plan to target students for enrollment. As of this meeting Thread has not Gotten back with the committee regarding this.*

Monthly Review of Residency Records- Was done.

Motion to accept reports made by:

Paul Hubbard \_\_\_\_\_  
James Hartung   1    
Keith Jordan \_\_\_\_\_  
William Davis  \_  \_\_\_\_\_  
Kate Fineske  \_  \_\_\_\_\_  
Joy Goodner   2    
Tim Goligoski \_\_\_\_\_

*Motion passed.*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineseke, J Goodner, T Goligoski*

*Nays: 0*

*Absent- W Davis*

D Sponsor’s Update – *Mr. Marion stated our contract has been approved and signed and will Be effective starting July1, 2024. Spring site visit report was sent out late in April. It was Great to see the improvement that has been made. It was a very positive visit. PBIS is going From a Tier I to Tier II. There were some areas that still need improvement. We need to keep An eye on our cash spending. Our expenditures are exceeding our revenue, which is taking us In the wrong direction. Five year forecast needs to be uploaded in EPI by May 16<sup>th</sup>. Board will Need to approve a Calamity Day plan once HB250 is signed. Department of Education will create A model plan in order to help direct schools.*

E. Approval of Minutes

Motion to approve Minutes made by

Paul Hubbard \_\_\_\_\_  
James Hartung \_\_\_\_\_  
Keith Jordan   1    
William Davis \_\_\_\_\_  
Kate Fineske \_\_\_\_\_  
Joy Goodner   2    
Tim Goligoski \_\_\_\_\_

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

F. Treasurer Report *Treasurer went over the financial report with Board*

Motion to Approve Treasurer Report made by

Paul Hubbard \_\_\_\_\_  
James Hartung \_\_\_\_\_  
Keith Jordan   1    
William Davis \_\_\_\_\_  
Kate Fineske \_\_\_\_\_  
Joy Goodner \_\_\_\_\_  
Tim Goligoski   2  

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

G. Staff:

**Staff Stipends**

**Emily Rice Intervention Specialist \$8000**

**Amy Lane \$2500 additional stipend for lesson plan writing**

Motion to approve stipend made by:	Paul Hubbard	_____
	James Hartung	_____
	Keith Jordan	_____
	William Davis	_____
	Kate Fineske	<u>  2  </u>
	Joy Goodner	_____
	Tim Goligoski	<u>  1  </u>

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

**2024-2025 Staff Salaries-Attached**

Motion to approve the FY25 Staff Salaries made by:

Paul Hubbard	_____
James Hartung	<u>  1  </u>
Keith Jordan	_____
William Davis	_____
Kate Fineske	<u>  2  </u>
Joy Goodner	_____
Tim Goligoski	_____

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

**Resignations**

Motion to accept resignations made by:

Paul Hubbard	_____
James Hartung	_____
Keith Jordan	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

. H. Vendor Contract –

Motion to approve made by:

Paul Hubbard	_____
James Hartung	_____
Keith Jordan	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

**Old Business**

Motion to approve made by

Paul Hubbard	_____
James Hartung	_____
Keith Jordan	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

J. New Business -

**Extension of Lease at One Maritime**

Motion to approve the lease extension to June 30, 2024 made by::

Paul Hubbard	_____
James Hartung	<u>1</u>
Keith Jordan	<u>2</u>
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

**Resolution to approve a \$100,000 loan from Farmers and Merchants bank and who will Be signing the papers**

**Discussion ensued. They would like us to talk to Farmers and Merchants about taking a Line of credit instead of the loan. This was tabled until the June Board meeting.**

Motion to approve resolution for the for the loan made by:

Paul Hubbard	_____
James Hartung	_____
Keith Jordan	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

**FIVE YEAR FORECAST**

Motion was made to approve 5 yr Forecast by:

Paul Hubbard	_____
James Hartung	<u>1</u>
Keith Jordan	_____
William Davis	_____
Kate Fineske	<u>2</u>
Joy Goodner	_____
Tim Goligoski	_____

*Motion Passed*

*Ayes: P Hubbard, J Hartung, K Jordan, K Fineske, J Goodner, T Goligoski*

*Nays: 0*

*Absent: W Davis*

**Executive Session - None**

Motion to go into executive session made by:

\_\_\_\_\_ and seconded by \_\_\_\_\_

Paul Hubbard	_____
James Hartung	_____
William Davis	_____
Keith Jordan	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

Executive Session began at \_\_\_\_\_

Motion to end Executive Session made by:

Paul Hubbard	_____
James Hartung	_____
Keith Jordan	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

Executive Session ended at \_\_\_\_\_

Motion (if applicable):

Keith Jordan	_____
Paul Hubbard	_____
James Hartung	_____
William Davis	_____
Kate Fineske	_____
Joy Goodner	_____
Tim Goligoski	_____

Meeting started: 5:00 p.m.

Meeting ended: 6:00 p.m.

**NEXT BOARD MEETING, MONDAY June 10, 2024**

Respectively Submitted by: \_\_\_\_\_

Board Secretary