

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, December 10, 2018

A. Call to Order: Roll Call

James Hartung	<u>X</u>
Jack Sculfort	<u>X</u>
Robert Lucas	<u>X</u>
Barb Pinter	<u>X</u>
Linda Stacy	<u>ABS</u>
William Davis	<u>X</u>
Keith Jordan	<u>X</u>

B. Public –

C. Reports

Superintendent’s Report—*Superintendent Shafer gave the board an update regarding the lawsuit. Mr. Shafer informed the board we have to have a school improvement plan. Mr. Shafer would be meeting with the State Superintendent and other community schools will be there. Director Hartung asked Mr. Shafer if our sponsor would be there and he replied no but they did not know about the plans. Mr. Hartung stated that the sponsor is our advocate and should help represent us. Last thing was Mr. Shafer heard from the Coast Guard administrative assistant to the Admiral and that person is going to get Mr. Shafer the Admiral’s schedule of when she will be in Cleveland and he will drive there to meet with her. Our students are no longer allowed to wear the Coast Guard uniform. Director Lucas stated that it is important to get this back on track. Mr. Shafer stated he has the name of the person who took over Admiral Stauffer position and he is trying to contact him to set up a meeting regarding the Coast Guard auxiliary program at our School.*

Principal’s Report – *Mr. Lusk informed the board he has been busy working on the improvement plan for the school. Mr. Lusk stated that this was a good process and that will help us focus on certain areas. Right now we have three priorities 1) academic rigor 2) differentiation 3) graduation rate. Director Hartung asked what extent these documents translate to reality. We need to see some progress—a light at the end of the tunnel. Mr. Lusk replied we are doing the things we need to do we just need to translate it into data. Graduation requirements have changed for fiscal year 2019. He stated that the students now understand the importance of the academics. Student data binders have been started. We just have to get the students up to the proficient level. Mr. Lusk stated our graduation rate will be better this year. We have a great EMIS person. He also stated that we were not that far from a “D” on the performance index. Director Sculfort stated that he appreciates very much that the chief academic officer stated academics come first. However, we have another responsibility and that is the fiscal side to it. He also stated that Career pathways should not be forgotten.*

CTE Report/Coast Guard Report /Career Pathway Report—*Mr. Brown told the board the Joint Industry Advisory Committee met on Friday December 7th and that went well. They had 22 members and 3 people from the State of Ohio. Chairman Linda Stacy spoke at the meeting. Vice Chairman William Davis asked Mr. Brown about the maritime occupations, Mr. Brown stated we lose a lot of students to the automotive technology. He also informed the board one of our graduates were sworn into the navy today.*

IT Report – *Vstep is doing the annual upgrade to our simulators this week. Vice Chair Davis asked about how many hours a month we use the simulators and Mr. Brown stated approximately 10 to 12 hours. Testing took place last week and it And it went flawlessly.*

Committee Reports

Finance/Facilities

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Safety/Health Committee –

Motion to accept committee reports made by:

James Hartung 2

Jack Sculfort 1

Robert Lucas _____

Barb Pinter _____

Linda Stacy _____

William Davis _____

Keith Jordan _____

Motion to accept reports passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan

Nays: 0

Abs: L Stacy

- D. Sponsor's Update – *Carrie Trusley stated that it will be their committee's recommendation to their board to give us a 2 year renewal on our contract providing all aspects of the school improvement plan are met. She stated the school improvement plan is actually a good process to go through for all schools. The school improvement plan needs to be submitted by December 17th to the sponsor for their review and then they will submit it to the Ohio Department of Education. Their argument to their board for contract renewal will be all the phenomenal things That are going on here. She also stated that using the school improvement planning Template could help us in applying for grant funding to help with the school improvement.*

E. Approval of Minutes—

Motion to approve Minutes made by

James Hartung _____

Jack Sculfort _____

Robert Lucas 1

Barb Pinter 2

Linda Stacy _____

William Davis _____

Keith Jordan _____

Motion to approve minutes passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W. Davis, K. Jordan

Nays: 0

Abs: L Stacy

F. Treasurer Report—*Treasurer Swartz was unable to make the meeting. Director Sculfort stated that having the November financial report ready by the December meeting was phenomenal. Director Sculfort also made a request to have the treasure prepare a forecast, using the first six month actual figures, of where we will be financially on June 30th. We are six months into the fiscal year and we need to know where we will be at the end of this fiscal year. The whole board is concerned about this.*

Motion to Approve Treasurer Report made by

James Hartung	<u> 2 </u>
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to accept treasurer’s report passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan

Nays: 0

Abs: L Stacy

G. Staff Contracts:

Sign on Stipend \$500 (Title IIA funds)

Rick Brown	Daniel Mauk
Katie Colegrove	Destine McClafin
Patricia Eaton	Tim Oliver
Christopher Goudos	Elizabeth Robertson
John Goulet	Aimee Green
Mary Alice Hamilton	Amy Hineline
Margaret Hinds	Melissa Toney
Andrea Lawrence	Beth Schroeder
Denise Little	Joshua Goulet
Jacob Lofton	Nicole Matthews
Clayton Lutz	

Motion to approve Stipends made by:

James Hartung	<u> 2 </u>
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approve stipends passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan

Nays: 0

Abs: L Stacy

Daniel Watson-Substitute Teacher \$100 per day-Effective 11/30/2018

Motion to approve contract made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 1 </u>
Barb Pinter	<u> 2 </u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approve contract passed

Ayes; J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan

Nays: 0

Abs: L Stacy

Resignation/Termination

Christopher Clark—effective 11/21/2018

Motion to accept resignation/termination made by:

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to accept resignation passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan

Nays: 0

Abs: L Stacy

H. Vendor Contracts

Renewal of Cintas Contract

Motion to approve renewal of contract made by:

James Hartung	<u> 1 </u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u> 2 </u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approval renewal contract passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis K Jordan

Nays: 0

Abs: L Stacy

Toledo Regional Chamber of Commerce-Membership Renewal-550.00

Motion to approve renewal of membership made by:

James Hartung	_____
Jack Sculfort	<u> 1 </u>

Robert Lucas	_____
Barb Pinter	<u> 2 </u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approved renewal passed
Ayes: J Hartung, J Sculfort, B Pinter, R Lucas, W Davis, K Jordan
Nays: 0
Abs: L Stacy

Toledo Metropolitan Area Council of Governments (TMACG) Renewal \$150.00
 Motion made to approve renewal of membership by:

James Hartung	<u> 2 </u>
Jack Sculfort	_____
Robert Lucas	<u> 1 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approve TMACG renewal approved
Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, W Davis, K Jordan
Nays: 0
Abs: L Stacy

I Old Business:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

K. New Business:

Motion to approve

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

L. EXECUTIVE SESSION—

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____

Linda Stacy _____
William Davis _____
Keith Jordan _____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Meeting started: 5:00 p.m.

Meeting ended: 6:15 p.m.

NEXT BOARD MEETING, MONDAY January 14, 2018