

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, November 12, 2018

A. Call to Order: Roll Call

James Hartung	<u>X</u>
Jack Sculfort	<u>ABS</u>
Robert Lucas	<u>ABS</u>
Barb Pinter	<u>X</u>
Linda Stacy	<u>X</u>
William Davis	<u>X</u>
Keith Jordan	<u>X</u>

- B. Public – *Ed Conn from the Foundation spoke to the board regarding the Westminster gym project. City Council approved the gym and stated that he is hoping to have it ready for winter semester. They are just now tapping into their funds for this. Mr. Conn introduced Steve Boyce as a new foundation board member. He also stated he was looking for someone to take over his role in the foundation. Mercy Health Partners, ProMedica, and the Rotary are being contacted to help with the funding. The rotary already promised \$10,000.*

C. Reports

Superintendent’s Report–*Mr. Shafer went over his report with the board. He stated there were a few things he wanted to add. Our school has a priority rating which is one of the lowest ratings we can get. We now have to have a school improvement plan. Mr. Lusk and himself are working on that. Our EMIS coordinator has been going through training to help her with EMIS reporting. Instead of a fundraiser this year we are going to do a chili cookoff. More will come about that at a later date. The Holiday party has been moved to Wednesday December 12th.*

Principal’s Report –*Mr. Lusk asked if there were any questions regarding his report. He spoke to the board regarding our priority rating. He stated he would like two board members to serve on the school leadership team. Barb Pinter and Linda Stacy volunteered to do that.*

CTE Report/Coast Guard Report /Career Pathway Report–*Mr. Brown touched briefly on his report. Stated that the ASVAP test will be given this Wednesday in the morning. The retest for the accuplacer test will take place after we come back from break.*

IT Report–*Mr. Bauman stated that all the parts have come in for his computer project and they are selling raffle tickets for the computer at \$30 a piece and asked all board members to please support the students in this.*

Committee Reports

Finance/Facilities

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Safety/Health Committee –**Review of Health & Safety Policies**—*Mr. Shafer stated they Had their annual meeting of the Safety/Health Committee. They reviewed the following Policies. They reaffirmed what was in the policies and that we were following this. They also talked about AED and CPR training for the staff.*

401 health Services

402 Use of Medication Policy

- 402.1 Care of Students with Diabetes
- 403 Use of Inhaler/Epinephrine Autoinjector
- 403.1 Procurement of Inhaler/Epinephrine Autoinjector for Emergency Use
- 404 Health Examinations and Immunizations
- 405 Emergency Medical Procedures
- 406 Emergency Medical Authorizations
- 407 Control of Communicable Diseases
- 408 Non Casual Contact Communicable Diseases
- 409 Control of Blood Borne Pathogens
- 410 Head Lice Infestation
- 411 Infectious Disease Policy
- 412 AIDS Policy
- 413 Peanut or Other Food Allergies
- 414 Bed Bug Infestations
- 415 Use of Animals in the Classrooms or on School Premises
- 421 Dangerous Weapons
- 422 Public Conduct on School Property
- 423 Facility Security
- 424 Emergency Preparedness and Evacuations
- 424.1 Student Suicide
- 425 Use of Equipment
- 426 Accidents to Students
- 427 Visitors, Volunteers and Guests
- 428 Bomb threats Policy
- 429 Crisis Media Situations
- 430 AED and CPR Training
- 441 OSHA/PERRP Compliance/Risk Reduction Program
- 442 Property Equipment and Supplies
- 443 Hazard Communication Program
- 444 Toxic Hazards and Asbestos Hazards
- 445 OSHA/Bloodborne Pathogens Exposure Control
- 446 Prevention of Lead Poisoning
- 447 School Emergency Management plan
- 448 School Health and Safety Inspections
- 449 Prior Notification of Pesticide Application
- 453 Wellness Policy
- 454 Hand Washing policy
- 454.1 Illness Exposure Management of Food Service Employees
- 455 Food Standards Policy

Motion to accept committee reports made by:

James Hartung 1
 Jack Sculfort _____
 Robert Lucas _____
 Barb Pinter _____
 Linda Stacy _____
 William Davis _____
 Keith Jordan 2

Motion passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J. Sculfort, R Lucas

D. Sponsor's Update –*Carrie Trusley spoke to the board regarding our rating. She also stated We should be hearing soon regarding our contract renewal. She also stated they are Waiting for appeal to the Office of Community Schools regarding their evaluation.*

E. Approval of Minutes—

Motion to approve Minutes made by

James Hartung	<u> 2 </u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u> 1 </u>
Keith Jordan	_____

Motion to accept minutes passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J Sculfort, R Lucas

F. Treasurer Report- *Mr. Swartz told the board we got funded for 305 students are at 308. We took in \$32,000 more than we spent in October, but that is a catch up and will go Back down in November*

Motion to Approve Treasurer Report made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

G. Staff Contracts:

Motion was made to approve contract made by:

James Hartung	<u> 1 </u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u> 2 </u>

Motion to accept Treasurer's report passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J Sculfort, R Lucas

H. Vendor Contracts

Motion to approve:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

I Old Business:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

K. New Business:

Criminal Back Ground Affidavit

Motion was made to acknowledge the Criminal Back Ground check affidavit by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u>2</u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>1</u>

Motion acknowledging Criminal Background Affidavit passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J Sculfort, R Lucas

Policy 123.1 **Management Contract**

Motion was made to accept Management Contract Policy as presented by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>1</u>
Keith Jordan	<u>2</u>

Motion Passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J Sculfort, R Lucas

Renewal of Maintenance Contract with Gem 3 Year contract \$31,596 with a 3% increase Next 2 years.

Motion was made to renew the maintenance contract with GEM by:

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>2</u>
Keith Jordan	_____

Motion Passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Abs: J Sculfort, R Lucas

Policy 123: Sponsor Contract and Comprehensive Plan Requirements

Motion was made to accept the Sponsor Contract and Comprehensive Plan requirements by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u>2</u>
Linda Stacy	_____
William Davis	<u>1</u>
Keith Jordan	_____

Motion Passed

Ayes: J Hartung, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

Abs: J Sculfort, R Lucas

L. EXECUTIVE SESSION—

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Meeting started: 5:00 p.m.

Meeting ended: 6:15 p.m.

NEXT BOARD MEETING, MONDAY December 10, 2018