

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, December 12, 2016

A. Call to Order: Roll Call

James Hartung	<u>X</u>
Jack Sculfort	<u>X</u>
Robert Lucas	<u>X</u>
Barb Pinter	<u>X</u>
Linda Stacy	<u>ABS</u>
William Davis	<u>X</u>
Keith Jordan	<u>X</u>

B. Chairman Remark

C. Public

Andrea Lawrence—Culinary—*Not Present*

Communica—*Communica gave the board a brief presentation of what they have done for the school marketing wise. They then told the board their plans for 2017. One thing is a fundraiser partnering with the Toledo Symphony Orchestra.*

Chaplin Kempton Baldrige—Seamen’s Institute—*Not present*

Ed Conn-Toledo Maritime Education Foundation—*Mr. Conn informed the board that They are looking for more people to serve on the Foundation Board. He stated they are excited about 2017. They will be working with Chef Andi Lawrence setting up their master chef series. This should raise some money for the foundation. He gave a financial update to the board stating they have over \$3000 in their checking account. Chairman Hartung asked Mr. Conn how often they meet. He said they try and meet every other month. Mr. Hartung also asked if there was any particular skill set that the foundation was looking for to serve on the board. Mr. Conn said possibly a CPA, bankers and networkers.*

D. Reports

Superintendent’s Report—*Superintendent Shafer briefed the board on sea school. Stated Greg Kelly has pretty much everything in writing. Mr. Shafer told the board about zoning issue with Toledo City Council regarding Charter Schools growing and expanding. Mr. Hartung asked Mr. Shafer to talk with our attorney and have her draft a letter from the board regarding this issue to keep on hand and should the need arise this letter will be mailed. Our staff party is Friday, December 16th at Ralphies in Perrysburg. This party was made possible by the generosity of our Board members.*

Principal’s Report—*Mr. Lusk told the board our attendance is at 93%. It does continue to be a problem, but they are addressing it. It is worse in high school than in middle school. They are continuing to work on the test scores. Fifth graders come to us very low, but does see some progress being made. Mr. Hartung asked what tactics we are using to address the attendance issue. Mr. Lusk stated that transportation is a big factor. He is sending out letters to the parents and will be filing truancy on some students. Mr. Hartung asked Mr. Lusk to research the transportation so the board can have some idea of cost. Board is very upset with all these mistakes, changes and omissions that affect our report card.*

CTE Report/Coast Guard Report—*Mr. Brown not present—Adm Stauffer from the Coast Guard stated he was at the change of command and was asked by Division 16 To make Mr. Brown an honorary member of the Coast Guard Auxiliary. He stated that There are 2 students who are now fully responsible for planning, buying and preparing Meals at the station and that the one student wants to join the Coast Guard. He stated they Have 6 to 8 new students that have come into food service. He also stated that Admiral Ryan was retiring this year, but she wants to swear in the new cadets.*

IT Report –*No questions regarding report*

Committee Reports

Finance/Facilities—*Jack Sculfort briefed the board on the finance committee board. Our school has grown and the finance committee feels the weakness of our treasurer is becoming apparent. They feel it is time to have a treasurer that can be on site and attend finance committee meetings and board meetings.*

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Motion to accept committee reports made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u> 1 </u>
Keith Jordan	_____

Motion to accept reports passed

E. Sponsor’s Update –*Sophie not present—no question on her update*

F. Approval of Minutes

Motion to approve Minutes made by

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u> 2 </u>

Motion to approve minutes passed

G. Treasurer Report

Motion to Approve Treasurer Reports made by

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____

Linda Stacy _____
William Davis 2 _____
Keith Jordan _____

Motion to accept treasurer's report passed.

H. Staff Contracts:

Dominique Worthy—Kitchen Assistant --\$9.10
Tony Swartz—Treasurer-\$18,000—starts 1/3/17

Resignations:

Gary Cunningham
: Michael Troper—last day 1/2/17
Motion to approve made by

James Hartung _____
Jack Sculfort 1 _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis 2 _____
Keith Jordan _____

Motion passed

I. Vendor Contracts

Motion to approve made by James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

J Old Business:

Logo Change

Motion to approve made by James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

K. New Business:

Retention Stipends: \$500

Jeb Braden
Patty Eaton
Christopher Goudos
Margaret Hinds
Daniel Mauk
Denise Little
Elizabeth Robertson
Beth Schroeder

Rick Brown
Katie Garrow
John Goulet
Jacob Lofton
Andrea Lipiec
Destine McClafllin
Tiffany LeSueur

Motion to approve made by

James Hartung _____
Jack Sculfort _____
Robert Lucas 1 _____
Barb Pinter 2 _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Motion Passed

L. EXECUTIVE SESSION

Motion Made By:

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Meeting started: 5:00 p.m.

Meeting ended: 6:40 p.m.

NEXT BOARD MEETING, MONDAY JANUARY 9, 2016