

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Annual Board Meeting Minutes
Monday, April 11, 2016

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>
Linda Stacy	<u> X </u>
William Davis	<u> X </u>
Keith Jordan	<u> X </u>

B. Annual Meeting--Election of Board Leadership for 2016-17

Director Sculfort stated that the nominating committee met and discussed the election of Officers for the The Maritime Academy of Toledo Board. After speaking with all board members, Director Sculfort wanted to recognize Director Robert Lucas for his leadership as Vice Chairman.

A motion was made to nominate James Hartung for a second term as Chairman and Linda Stacy as Vice Chairman.

<i>James Hartung</i>	<u> </u>
<i>Jack Sculfort</i>	<u> 1 </u>
<i>Robert Lucas</i>	<u> </u>
<i>Barb Pinter</i>	<u> </u>
<i>Linda Stacy</i>	<u> </u>
<i>Keith Jordan</i>	<u> </u>
<i>William Davis</i>	<u> 2 </u>

Motion Passed

Chairman Hartung stated we have made great progress this year but still have a long way to go and that we to continue to work towards great tomorrows. Communication between Board and Administartion if the key to great success. We need to continue to practice best model and focus on achievement and excellence. Vice Chair Stacy stated we need to be more than box checkers. Chairman Hartung thanked Director Lucas for his wisdom and that he adds so much value to our school as well as Linda Stacy. Director Sculfort stated that both Chairman Hartung and Director Lucas leadership has proven to be promising to our school.

C. Public—

Curtis Truss, Executive Director, Operating Training Committee of Ohio
Curtis Truss introduced himself and spoke of his qualifications. He presented the Board with a powerpoint highlighting a potential training partnership with our school. Chairman Hartung turned this over to management to work out the issues and put a proposal together for the Board to review. Director Lucas would like it to go to committee to do proposal.

Public Forum--Discussion of IDEA B monies and how spent—*How monies from the IDEA B fund were spent was discussed. Superintendent Shafter stated right now all Monies are for salaries for the Intervention Specialist.*

D. 2016-17 Reporting Committees

4 committees were presented to the Board for finalization.

Foundation/CTE Development Committee

Finance/Facilities Committee

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach Committee

Board members who serve on these committees are to receive stipends in the amount Of ½ of the stipends currently associated with Board meetings.

A motion was made to formalize these committees and stipends.

James Hartung	_____
Jack Sculfort	_____ <u>2</u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____ <u>1</u>
William Davis	_____
Keith Jordan	_____

Motion Passed

E. Reports

Superintendent’s Report—*Superintendent Shafer informed the Board that we own all 9 of the Coast Guard courses. We will be undergoing an audit this month courses. Rick Brown will be overseeing this audit with the help of Barb Pinter. Mr. Shafer also Informed the Board that the firefighting facility was closing June 24th. This will directly Impact our students as well as local mariners and coast guard personnel. He stated that Laura Brand the federal supervisor has reached out to us as well as Owens to see if a new Site could be built. He stated they will be meeting within the next couple of weeks. Board inquired about our grant writer. Have we received any money from grants that were written. Board has requested a monthly report from the grant writer regarding these Grants. Chairman Hartung also stated he would like regular reports from Communica. Ohio Navy wants to set up a partnership with our school. The commander has agreed to Speak at our graduation. They are also arranging to have some of our cadets board one of Their vessels in Cincinnati and take a 350 mile cruise of the Ohio River for two weeks. Our ESC contract should be ready for vote at the May 9th meeting. Our attorney has it right Now. Tyler McIntosh headstone should be ready by May22nd.*

Principal's Report –*Mr. Lusk informed the board that our enrollment was 256. We had parent teacher conferences, Director Pinter asked what kind of turn out rate did we get. Mr. Lusk stated we had a fairly good turnout, however, the communication is so good here the parents are aware of their child's progress. We get our parents engaged here. They volunteer and participate in activities or just sometimes sitting in on their child's classes. He stated we had 1 expulsion. Director Jordan asked if it was our practice to get rid of problematic children. Mr. Lusk stated no that it is not our practice, but it is a reality in some cases. Director Pinter asked what our percentage rate for attendance was. Mr. Lusk replied we were at 92.8% but stated that attendance no longer gets a grade. Director Jordan asked how PLATO was holding up. Mr. Lusk said he likes the assessment portion of PLATO. Director Jordan asked how many credits have been recovered with this program. Mr. Lusk stated 3 seniors have been working on getting their credits with this Program. Chairman Hartung asked what is our level of confidence in these tests. Mr. Lusk said it is showing our 6th and 8th grades are doing well, the 5th graders are behind. The two areas of concern are the 5th and 7th grades. Director Sculfort asked if he felt he had the resources he needed to help with the academics. Mr. Lusk said yes. Director Jordan asked what percent of the cadets are on IEPs. Mr. Lusk told him around 31%. Director Jordan also wanted to know if we had any writing or reading labs, Mr. Lusk stated we did. Director Sculfort encouraged him to be creative and never hesitate to ask the committee for help.*

CTE Report/Coast Guard Report –*Capt. Stauffer reported 3 of our cadets went to the PSU Unit to cook. Two of our cadets will be certified by the 2nd week in May. This will move them up to the next level—field cooking. Uniforms are done and boots have been ordered. He will invoice us directly for the boots. Mr. Brown stated Owens classes will end April 29th. We are awaiting approval of Marine Environmental Science Program, we have 26 applications for the new program. Career day will be Friday, May 13th, from 8:45 to 12:30. Culinary hosted a baby shower and prepared the food. The mock restaurant is now off and running with lunch service every Thursday from 2 to 3:00 pm. The Skills USA state culinary competition is coming up this month in Columbus.*

IT Report—*The technician from VStep has upgraded our simulators. We received 5 new ports for training, and also have the capability of adding ballast tanks to ships.*

E. Sponsor's Update –*Sophie Speelman was unable to make our meeting but submitted her report to the board. She stated the Spring site visit will be Monday, April 11th. Sponsor evaluation documents have been submitted to ODE.*

F. Approval of Minutes

Motion to approve Minutes made by

James Hartung	_____
Jack Sculfort	_____ <u>1</u> _____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____ <u>2</u> _____
Keith Jordan	_____

Motion Passed

G. Finance Committee—No report

H. Treasurer Report

Motion to Approve Treasurer Reports made by

James Hartung	_____
Jack Sculfort	<u>1</u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>2</u>
Keith Jordan	_____

Motion Passed

I. Staff Contracts:

Jeb Braden—21st Century--\$20.00

Staff Resignations:

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>1</u>
Barb Pinter	_____
Linda Stacy	<u>2</u>
William Davis	_____
Keith Jordan	_____

Motion Passed

J. Vendor Contracts

Sandwich Lawn – Mowing 4/1 – 6/30 \$60 per mow
 Spring Clean up\$1480.00
 Monthly Weed Maintenace \$50

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	<u>2</u>
William Davis	<u>1</u>
Keith Jordan	_____

Motion Passed

K Old Business:

Motion to approve made by

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

L. New Business:
Sponsor Contract—Informational only at this time.

Motion to approve made by

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

M. EXECUTIVE SESSION

Motion Made By:

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Meeting started: 5:00 p.m.
Meeting ended: 7:30 p.m.

NEXT BOARD MEETING, MONDAY May 9, 2016