

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, October 12, 2015
Maritime Academy

A. Call to Order: Roll Call

| | |
|---------------|---------------|
| James Hartung | <u> X </u> |
| Jack Sculfort | <u> X </u> |
| Robert Lucas | <u> X </u> |
| Barb Pinter | <u> </u> |
| Linda Stacy | <u> X </u> |
| William Davis | <u> X </u> |
| Keith Jordan | <u> X </u> |

Also Present: Aaron Lusk, Kathy Simpson, Rick Brown, Steve Nellett, Jerry Bauman, Jessica Schneider

B. Chairman's Remarks—*Chairman Hartung stated he received a letter from former President and founder, Renee Marazon. This letter outlined her accomplishments further stated she was declining the board's offer to come back as consultant and grant writer. Chairman Hartung stated the board wishes her good luck in all her future endeavors. Chairman Hartung expressed the Board's commitment to excellence and their appetite for innovation and continual growth. The Board is committed to creating best practices from within and/or seeking best practices from others.*

C. Public—*Captian Stauffer from the Coast Guard was present along with 2 other members of the Coast Guard. Capt. Stauffer told the Board that Rick Brown attended their division meeting and has witnessed first hand that they are ready to roll with getting the flotilla going at the Maritime Academy. Chairman Hartung stated that we are excited about our alliance with the Coast Guard. Chairman Hartung asked Mr. Brown to make sure we have the correct contact information. Captain Stauffer re-iterated the fact that they need a letter from the Board to get this program started. The Board needs a resolution to be approved at the November Board meeting. Mr. Brown would like Capt Stauffer to come in next week to talk to the cadets at morning colors. Director Sculfort asked Capt. Stauffer what a complete background check is. Captain Stauffer replied stating that they check for any arrests, tickets, academics. Director Lucas commented that the students need to understand what a background check is. Mr. Brown stated he would like the background checks to start right away.*

D. Correspondence—*Letter from Renee Marazon presented by Chairman Hartung.*

E. Reports

Superintendent's Report—*This was not in Superintendent's report, however, he wanted to share this with the Board. Communca called Mr. Shafer and stated that the Rotary contacted them and wanted to know if we had any cadets that would like to attend their World Waterway conference. Space is limited however, there are some rotary members who are willing to purchase their passes to attend this conference. Mr. Shafer will be working on this.*

Principal's Report – *Enrollment is at 264 students. We have lost a few students, but registered others. Director Jordan asked what the largest class was and Mr. Lusk stated the 6th grade has 26 cadets and that we had to split the 7th grade to make it easier on the teachers and students. Mr. Lusk mentioned we lost a student because the person felt it would be easier just to take the GED. Director Stacy said it might be helpful to have a practice GED test to show the students it is not the easy way out. Mr. Lusk will look into this. Director Jordan asked if we were implementing "PBIS" (Positive Behavior Support) Mr. Lusk stated yes, that we are in the beginning stages of this. Our attendance rate is around 92%. We have a lot less out of school suspensions and are using positive in school suspensions. Mr. Lusk stated students are taking responsibility for their actions. Chairman Hartung stated the Board is thrilled with the overall culture we are creating, but we are still being judged on our academics. This is an area we need to concentrate on. Director Jordan asked if the students do any practice tests at the in school suspensions. Mr. Lusk replied they do.*

CTE Report—*Mr. Brown told the Board Dave Schultze, Director of Human Resources for Keystone Shipping visited and talked to our cadets. He talked about the employment forecast. He said forecasted that 30% of his workforce would be retiring in the next 4 to six 6 years. There is a proposed bill in the Senate that would establish 10 Centers of Excellence in maritime or energy training. There is a grant of a million to a million and a half that would be available for a 3 year period to each selected COE. The Great Lakes is named in this proposed bill. Chairman Hartung stated the the Ohio House delegation received this bill and that Ed Nagel is coming on board with this. There will be a meeting sometime next week with Tom Shafer, Rick Brown regarding this. Director Sculfort would like to see a 4 year institution be involved with this. Mr. Brown mentioned that University of Toledo Intermodal Transportation is in transition. Mr. Brown briefed the Board on the conference he attended at MITAGS and stated that Linda O'Conner, Assistant Director for the State was there and she green lighted our program for environmental science. She wants to increase the number of Maritime Schools.*

IT Report—*Mr. Bauman told the Board that all students are now enrolled in Ohio Means Jobs and they work on it daily. He also told the Board we just received two more smart boards.*

Marketing Report—*Submitted by Matt Zaleski. The fact that this was the last marketing report from Matt and Betty, Chairman Hartung offered a deep sense of gratitude to both Matt and Betty. He stated they established our creditability and are part of our Maritime family. We have the opportunity for new thoughts and ideas and want to express our appreciation for everything they have done for the Maritime Academy. Chairman Hartung will prepare of letter of thanks to both.*

F. Sponsor's Update –*Report was submitted.*

G. Approval of Minutes

| | | |
|-----------------------------------|----------------------|----------------------|
| Motion to approve Minutes made by | 8/12/15 | 9/14/15 |
| James Hartung | _____ | _____ |
| Jack Sculfort | _____ 1 _____ | _____ |
| Robert Lucas | _____ | _____ 1 _____ |
| Barb Pinter | _____ | _____ |

| | | |
|---------------|----------|----------|
| Linda Stacy | _____ | <u>2</u> |
| William Davis | <u>2</u> | _____ |
| Keith Jordan | _____ | _____ |

Motions Passed

H. Finance Committee—*Director Lucas stated the finance committee met. They are working on the budget variance for the Board and that the 5 year forecast was completed.*

I. Treasurer Report

Motion to Approve Treasurer Reports made by

| | |
|---------------|----------|
| James Hartung | _____ |
| Jack Sculfort | <u>1</u> |
| Robert Lucas | _____ |
| Barb Pinter | _____ |
| Linda Stacy | _____ |
| William Davis | <u>2</u> |
| Keith Jordan | _____ |

Motion Passed

J. Staff Contracts .

Wayne George—Science Teacher-Middle School-34,500 (Pro-rated \$29,495.40)
 Wayne George—21st Century \$20 per hour
 Jim Davis—Long Term Sub SPED-- \$84.00 a day

Staff Resignations:

Motion to approve made by

| | |
|---------------|----------|
| James Hartung | _____ |
| Jack Sculfort | _____ |
| Robert Lucas | <u>1</u> |
| Barb Pinter | _____ |
| Linda Stacy | <u>2</u> |
| William Davis | _____ |
| Keith Jordan | _____ |

Motion Passed

K. Vendor Contracts

Gem/Rudolph Libbe –Bldg Maintenance Contract \$28,000 annually
 Grant Writer- \$25,000
 Communica -- \$2000 per month -- Advertising retainer
 Mike Polk—Dance Instructor – 21st Century will charge \$20 per hour

Motion to approve made by

| | |
|---------------|--------------|
| James Hartung | _____ |
| Jack Sculfort | _____ |
| Robert Lucas | _____ |
| Barb Pinter | _____ |
| Linda Stacy | _____ |
| William Davis | <u> 2 </u> |
| Keith Jordan | <u> 1 </u> |

Motion Passed

L. Old Business:

Motion to approve made by

| | |
|---------------|-------|
| James Hartung | _____ |
| Jack Sculfort | _____ |
| Robert Lucas | _____ |
| Barb Pinter | _____ |
| Linda Stacy | _____ |
| William Davis | _____ |
| Keith Jordan | _____ |

M. New Business:
Annual Report
5 Year Forecast

Motion to approve made by

| | Annual Report | 5 Year Forecast |
|---------------|---------------|-----------------|
| James Hartung | _____ | _____ |
| Jack Sculfort | _____ | <u> 1 </u> |
| Robert Lucas | <u> 1 </u> | _____ |
| Barb Pinter | _____ | _____ |
| Linda Stacy | <u> 2 </u> | _____ |
| William Davis | _____ | _____ |
| Keith Jordan | _____ | <u> 2 </u> |

Director Sculfort stated that adoption of this 5 year plan with a constant 5 year enrollment of 245 is NOT the operational goal of the board and Administration and is NOT an expression of the extent of the Board’s ambition for the Academy.

Motion Passed

N. EXECUTIVE SESSION—

Motion Made By:

| | |
|---------------|-------|
| James Hartung | _____ |
| Jack Sculfort | _____ |
| Robert Lucas | _____ |
| Barb Pinter | _____ |

Linda Stacy _____
William Davis _____
Keith Jordan _____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung _____
Jack Sculfort _____
Robert Lucas _____
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Meeting started: 5:00 p.m.

Meeting ended: 7:05 p.m.

NEXT BOARD MEETING, MONDAY November 9, 2015

Chairman of the Board