

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, July 13, 2015 - 5:00 P.M.

Maritime Academy

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>
Linda Stacy	<u> X </u>

Also Present: Kathy Simpson, Tom Shafer, Rick Brown, Jerry Bauman, Aaron Lusk and Matt Zaleski

B. Chairman's Remarks-***Chairman Hartung welcomed everyone and stated he wants the board re-acquaint themselves with the 3 primary platforms of responsibility: 1) Academics, not just testing but character development side as well 2) Finance, make sure we are viable, prudent and to watch how enrollment is developing 3) Our stature within the community we serve. We always want to be a step ahead and above of everyone else and wants Maritime Academy to be a name in the maritime industry. A place for those industries to look for interns/workers.***

C. Public

D. Election of Board Members-***Vice Chairman Lucas handed out a matrix of skill sets of what We are looking for on our board. This skill set gave the nominating committee and idea of Our strengths and weaknesses. They had 6 candidates who were interested in serving on Our board all of which were very good candidates. The committee found 2 prospects that Were just what the board needed per our skill sets. Bill Davis, dental surgeon at University Of Toledo and Keith Jordan a Human Services practitioner and service provider in the urban community working with kids.***

Mr. Lucas stated that these two candidates were just what we needed on the board.

A motion was made by Mr. Lucas to nominate Mr. Bill Davis and Mr. Keith Jordan to the Maritime Academy of Toledo Board.

James Hartung	<u> </u>
Jack Sculfort	<u> 2 </u>
Robert Lucas	<u> 1 </u>
Barb Pinter	<u> </u>
Linda Stacy	<u> </u>

Discussion: Board members unanimously agreed that these two candidates would benefit our board.

Motion Passed

E. Correspondence

F. Reports

Superintendent's Report-Mr. Shafer went over his report that was submitted to the board. He stated that he talked with the Toledo Rowing Club and was told they have a \$2,000,000 liability policy that would cover our students when in their boats. Director Pinter questioned the sign on bonuses and felt that we should ease it in with performance. Mr. Shafer stated that this bonus was for the retention of teachers. It will just be given to the ones that are returning. Mr. Shafer talked about the dress code and said we would remain with the navy blue polos, but have the khaki color for pants along with the navy blue. Chairman Hartung asked how the Board felt regarding this. Vice Chairman Lucas stated the military does not like mixing of uniforms. Mr. Brown stated that the cadets who wear the coast guard uniform will stick to that dress code. The khaki pants will only be for cadets wearing the regular uniform. Mr. Hartung said the Board would support the Superintendent's decision, but just does not want us to become too enlightened on the uniforms foregoing unity. Mr. Shafer told the Board he met with Ed Conn, a member of The Maritime Academy of Toledo Foundaiton and told him what was going on and Mr. Conn stated he had no idea. That he was never informed of nor invited to any Board meetings, even though he was a member. Mr. Conn asked for the emails of the remaining board members and that he was going to email them and set up a meeting to discuss what is happening. Amy Borman, our attorney, is filing with the State for a new foundation called Toledo Maritime Education Foundation. Chairman Hartung stated that once we receive the monies that are due the school he is calling for an audit of the books and Amy Borman will be contacting the IRS. Mr. Shafer told the board he interviewed an employee to do our grant writing. She stated she would be interested. The Board liked the idea of hiring within, but would like us to explore other options as well. Mr. Shafer agreed to interview others for the grant writing position as well and perhaps look into contracting it also. Mr. Shafter informed the Board we would be moving 1 high school class across the street to 1 Maritime Plaza.

Principal's Report-Chairman Hartung and the Board congratulated Mr. Lusk once again on his new position as principal. Mr. Lusk stated that we ended the year with a 91.3% attendance in powerschool and once ODE adds on their added value we should have 93% attendance rate. Our goal next year is 96%. Mr. Lusk stated he will is going to do positive behavior support opposed to suspensions this school year. Hopefully, that will result in fewer suspensions. His goal will be to have 50 or fewer suspensions.

CTE Report—No report was handed in by Mr. Brown. He just briefed the Board on a few things. He stated they had the Paddle Palooza at the State Park in conjunction with the lighthouse festival. There was no cost to us, and we had a table and one of our staff members handed out brochures and talked about the school. Turn out was light due to the rains. Ten applications were turned in for the Niagara. AIMS camp is coming up August 9-12 from 9 to 12. Mr. Brown told the Board that he was meeting with the Catawba Island Club on Wednesday to finalize the event on Saturday. We will be charging between \$75 to \$80 per person for use on the simulators.

IT Report-Mr. Bauman reviewed his report with the Board. We will be getting an upgraded Transponder sensor from Boatnerds.com. This is an upgrade to the one we already have. This will give our students the capability to track freighters around the Great Lakes Area.

Marketing Report—Mr. Hartung would like a comprehensive discussion for fundraising Regarding the interns and the Niagara.- ***Matt told the Board he felt like he was going in circles regarding the Niagara trip. He cannot seem to pin them down on dates, times for the reception. We have \$4775 in the Niagara fund and the Niagara is giving us seed money of \$10,000. AB&B Marketing has committed to donating \$1000 to this fund which brings us to \$15,775 for the fund. We only need \$15,750. Chairman Hartung told Matt he wants a powerpoint for every board member to have on hand so when they speak about the school, they can show a powerpoint. Mr. Shafer told the board he and Mr. Bauman are working on one right now.***

G. Sponsor’s Update

Sponsor’s Contract Renewal—***Sophie was not present due to a death in the family. Chairman Hartung went over her report that she submitted. He asked if we were on target with everything and Mr. Shafer stated we were.***

H. Approval of Minutes

Motion to approve Minutes made by	6/8	6/30
James Hartung	_____	_____
Jack Sculfort	<u> 1 </u>	_____
Robert Lucas	_____	<u> 1 </u>
Barb Pinter	_____	<u> 2 </u>
Linda Stacy	<u> 2 </u>	_____

Motions Passed

I. Finance Committee Report

Update on Re-Financing of Mortgage-***Jack Sculfort told the Board he had a telephone Conference with Genoa bank regarding the re-financing of our mortgage. He was Told Genoa does not give 10 year fixed rates and that they cannot remove demand Language from the mortgage. Mr. Sculfort started the ball rolling with Farmers Merchant Bank. We should have something for the next Board meeting.***

J. Treasurer Report

Motion to Approve Treasurer Reports made by	
James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	<u> 2 </u>

Motion Passed

K ..Staff Contracts

- Aaron Lusk—Principal \$60,000
- Lynn Coltouri—Guidance Counselor – Part Time \$30 per hour
- Katie Garrow—Teacher--\$31,500

Corbin Walker—Teacher--\$31,500
Crystal Spurgeon-Tutoring 1000.00
Staff Resignations:

Staff Resignations

Joshua Sandwisch—*Chairman Hartung stated that they would accept Josh’s resignation with great difficulty. The Board appreciated everything he has done for the school and wish him well in his new job.*

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____ <u>1</u> _____
Robert Lucas	_____
Barb Pinter	_____ <u>2</u> _____
Linda Stacy	_____

Motion Passed

L. Vendor Contracts:

Edmunton (Study Island)	\$5,075.00
Same Goal, Inc. (SPED)	\$1000.00

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____ <u>2</u> _____
Barb Pinter	_____
Linda Stacy	_____ <u>1</u> _____

Motion Passed

M. Old Business:

Duket Architectures—Tabled –*Meeting on the 21st of this month*
Coast Guard Auxiliary Agreement (R. Brown & Mr. Shafer)—*Tabled-will have something at the next board meeting.*
Nina McClellan—Environmental Science at Maritime (Mr. Shafer)—*Tabled-have not met yet*

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____

N. New Business:

By-Law changes to consider (Vice Chairman Lucas)—*Vice Chairman Lucas moved to Amend to the Code of Regulations of the Maritime Academy of Toledo, Inc. dba Maritime Academy wording in Article III, Section 3, 2nd sentence to read: “The Directors shall have a Strong interest in the welfare of the Corporation”, deleting the following words “and in Marazon philosophy of education” of that sentence.*

	James Hartung	_____
	Jack Sculfort	_____
	Robert Lucas	_____ <u>1</u> _____
	Barb Pinter	_____
<i>Motion Passed Unanimously</i>	Linda Stacy	_____ <u>2</u> _____

In Board Policy under Section 240 Student Admission/ Grading/Graduation Number 242 Student Assessment under Testing Protocol, 1st paragraph, 4th sentence Change wording to say:”The tests are locked behind 2 sets of locked doors in the Test coordinator’s office”. Third Paragraph, 1st sentence change to read: “ When Testing session is completed, the materials, test booklets and answer booklets are Collected and given to the test coordinator and locked up before any student is Allowed to leave the testing room.

Motion made by:

	James Hartung	_____
	Jack Sculfort	_____
	Robert Lucas	_____ <u>1</u> _____
	Barb Pinter	_____
	Linda Stacy	_____ <u>2</u> _____

Motion Passed

O. EXECUTIVE SESSION –*For the Purpose of Discussing Personnnel Contracts*

Motion Made By:

	James Hartung	_____
	Jack Sculfort	_____ <u>1</u> _____
	Robert Lucas	_____
	Barb Pinter	_____ <u>2</u> _____
	Linda Stacy	_____

Executive Session Began at _____ 6:49 _____

Executive Session ended at _____ 6:54 _____

Motion (if applicable): *Director Sculfort made the motion to give \$5000 pay increase to Superintendent Thomas Shafer for all the outstanding work he has done and for going*

Above and beyond the call of duty.

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____

Motion Passed

Meeting started: 5:01 p.m.

Meeting ended: 6:59 p.m.

NEXT BOARD MEETING, MONDAY August 10, 2015